**Resignation email**

**Subject:** Resignation – Mahima Raol

Dear Sneha Parmar,

I hope you're doing well. I am writing to formally resign from my position as Web Designer at Aqua infosoft, with my last working day will be September 30,2024, two weeks from today.

I am grateful for the opportunities and experiences I’ve gained while working here. I’ve learned a lot and enjoyed being part of the team. I will do my best to ensure a smooth transition and complete any pending tasks before I leave.

Thank you for your guidance and support during my time here.

Best regards,  
Mahima Raol  
Web Developer

Co. No.:-9979442369